

STATEMENT OF REQUIREMENTS

ROSTERING SOFTWARE

INTRODUCTION

The U.S. Pavilion is looking to engage with American brands and service providers to support the delivery of key functional requirements of the Pavilion. This Statement summarizes the U.S. Pavilion’s requirements within specific categories for pre, during and post Expo 2020.

Please review this document and then proceed to complete the U.S. Pavilion Response Form where you will submit your commercial proposal.

FOR FURTHER INFORMATION

Adam Spackman

adam.spackman@usapavilion.org | +971 (0) 507 930 028

For information about the U.S. Pavilion, please visit our website www.usapavilion.org

REQUIREMENTS OVERVIEW

CATEGORY
INFORMATION TECHNOLOGY
SUB-CATEGORY
ROSTERING SOFTWARE
REQUIREMENTS SUMMARY
<p><u>OVERVIEW</u></p> <p>The U.S. Pavilion is looking to partner with companies interested in supporting the Pavilion by providing rostering software to support Pavilion operations throughout Expo 2020 Dubai. The system will need to support dynamic front and back of house operations across several departments / professional disciplines.</p> <p><u>USAGE REQUIREMENTS & TIMELINES</u></p> <p>Roster software for the U.S. Pavilion should feature the following:</p> <ul style="list-style-type: none"> ▪ Automated scheduling / shift planning ▪ On-boarding, training, qualifications and professional development capture ▪ Attendance Tracking – including leave management ▪ Customize notifications and emails ▪ Real-time reporting – plus detailed 360o reporting ▪ Dashboard analytics ▪ Employee App supported (iPhone and android) ▪ 24/7 technical support, access control and on-line tutorials ▪ Safe and secure