

The U.S. Pavilion is seeking highly motivated and professional individuals to join the team in this rare and exciting opportunity to represent the United States on the world stage.

Before submitting your Application Form, please review the below Frequently Asked Questions.

Can you respond to questions that I have in regard to the position that I have applied?

Due to the expected high number of applications we do not expect to be able to address individual candidate questions.

How do I stay informed of my application?

Please monitor your email as all communications relating to your application will be directed to the email address that you use to submit your Application Form.

For all Pavilion activity (including recruitment), please check the [U.S. Pavilion website](#).

What if I would like to apply for more than one position?

We ask you to apply for your preferred position as part of the application process along with listing any additional position/s that you are willing to be considered.

If your interest is limited to a single role, please confirm this on the Application Form.

I have already submitted my resume via email, do I need to complete the Application Form?

Yes, all candidates must submit a completed Application Form.

Do I need to be bi-lingual in English and Arabic?

While it is a prerequisite of some positions to be bi-lingual (for example roles within the Media and Communications Department), it is not essential for all positions.

However, fluency in both English and Arabic will be favorably considered as will proficiency in other languages as Expo 2020 is truly an international event.

Candidates are asked to list language skills and proficiency on the Application Form.

When will I be contacted in regard to my application?

Candidates whose application best match the job profile will be contacted for interview.

Due to the volume of applications received, we will not be contacting candidates who are not successful in securing an interview.

What if I cannot commit to the full term of Expo 2020?

Only individuals who can commit to the full employment term, i.e. from the listed start date until the conclusion of Expo 2020 should submit an Application Form.

Note: Information in regard to employment terms will be provided as part of the Round 1 Interview pack.

When do applications close?

As position start times vary there is no universal date that applications close.

However, if you are successful in being invited to an interview you can expect to hear from us approximately 4 – 6 weeks prior to the start date* for the position that you have applied.

* Please refer to the Start Date listed on the website against the position that you are applying

I am interested in being a Youth Ambassador, how should I apply?

Individuals interested in applying to be part of the Youth Ambassadors exchange program should apply via the Global Ties website. Click [here](#) for further information.

Youth Ambassador applications will not be accepted via this process.

What are the conditions of employment of working at the U.S. Pavilion?

Information in regard to employment conditions will be available to candidates who are successful in securing an interview.

Do I need to undergo any background checks?

All candidates will be required to undergo background checks. You will also be required to provide details of all social media and on-line accounts as part of the application process.

Candidates who are successful in being invited to interview will be required to supply contact details of three referees - two of which must be professionals who are not related (to the candidate).

Further, candidates who are successful in securing a position will be required to provide personal information to support visa (if applicable), accreditation and medical checks that are part of working at the U.S. Pavilion.

Further information will be provided to candidates as part of the interview process.

What are the hours of work at the U.S. Pavilion?

The U.S. Pavilion will operate over 100 hours per week. Pavilion management will develop a rotation roster to ensure that the Pavilion is appropriately staffed at all times. Generally speaking a rostered shift will average 9 hours (including breaks) with staff required to work both AM and PM shifts, depending on work activity within the department.

Note: It is important to understand that this is a major event environment and as such all staff will be required to work across a 7 day roster meaning that rostered days off may not occur on weekend days.

If I am successful in working at the U.S. Pavilion how will I be supported in my living arrangements?

Candidates who currently reside in the UAE will be expected to maintain their existing living arrangements for the duration of working at the U.S. Pavilion.

Candidates who apply from outside of the UAE should confirm that they are willing to relocate to the UAE for the term of engagement as part of their Application Form. Travel and accommodation will be provided for candidates who need to relocate to the UAE. Further information will be provided to candidates as part of the interview process.

Generally speaking, individuals will be required to be in Dubai from the listed start date of their position until early April 2022.

How has the Expo been impacted by the COVID-19?

Earlier this year it was announced that the event would be postponed one year and the event will now take place from October 1st, 2021 – March 31st, 2022.

The U.S. Pavilion is nearing completion and will enter into a maintenance period until August 2021 when it will be reactivated in preparation for the start of Expo on October 1st, 2021.

Do I need to be an American citizen to work at the U.S. Pavilion?

While applications from American citizens will be favorably considered, candidates will be selected based on having the skills and experience to deliver on the position's key responsibilities.

Candidates should review the Position Description of the role that they are applying and provide evidence of qualification, skill and experience to support their application.

The U.S Pavilion is an accessible venue. We encourage people from various nations and cultural backgrounds to apply to showcase America's diverse and inclusive communities.

If my application is successful, who is my employer?

Successful candidates will be contracted by the U.S. Pavilion appointed operators, TVG.

Working at the U.S. Pavilion does not constitute working for the U.S. Government.

If I am successful in securing a role to work at the U.S. Pavilion what training will I be provided before starting my position?

All successful candidates will participate in a comprehensive Training, Induction and Orientation Program in September 2021.

Positions that start prior to September 2021 will be provided with a position specific induction program as well as participating in the September 2021 program.

What is the interview process?

Individuals who are invited for interview will be provided detailed information about the interview process. Round 1 interviews will be via an on-line platform with candidates provided with instruction on how to prepare shared as part of the invitation to interview.

Individuals who are invited to Round 1 Interviews will be contacted via email.

Do the laws of the UAE apply at the U.S. Pavilion at Expo 2020 Dubai?

Yes, all staff engaged to work at the U.S. Pavilion must adhere to the laws and regulations of the host country, the United Arab Emirates.

Is there the opportunity to secure work once Expo 2020 has finished in March 2022?

The U.S. Pavilion does not offer employment opportunities once Expo 2020 has concluded.

However, working at the U.S. Pavilion will provide a rich experience and develop skills and capabilities for a successful future that will be highly regarded by potential employers.